

THE
LeMoyne-Owen
COLLEGE
 LEADERSHIP. OPPORTUNITY. CHANGE.

SUBJECT: Evaluating and Awarding Academic Credit	Effective Date:	Policy Number:
	February 18, 2022	01-1-38
	Supersedes:	Page 1 of 2
	Policy: Date:	
	Responsible Authority: Provost/Vice President of Academic Affairs	

- I. **Purpose and statement of operational policy underlying the procedure.**
 For all courses established at LeMoyne-Owen College or transferred into the College from another accredited institution, there should be a process for evaluating and awarding credit. This process ensures equity within the academic program and ensures that the appropriate level of credit is awarded to each course within a student's designated major.
- II. **Applicability/Scope**
 This policy applies to evaluating and awarding credit applied to courses established at LeMoyne-Owen College as well as course transferred into the College from other accredited colleges and universities.

III. Process for Implementing Procedure

Responsibility	Action	Timeline
Division Chair	Ensuring that process in policy 10.7 is followed in awarding academic credit.	On-going process
Registrar	Determining and ensuring appropriate academic credits are awarded for college designed courses. This process is completed through transcript evaluation	On-going process

IV. Related policies/References for more information

Authorizing Official: <u>Lisa May</u>	Authorization Date: <u>2.22.22</u>
Title: <u>PVPAA</u>	