

THE
LeMoyne-Owen
 COLLEGE

LEADERSHIP. OPPORTUNITY. CHANGE.

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|---|---|-----------------------------------|
| SUBJECT: Support Products | Effective Date: July 1, 2011 | Policy Number: 05-1-008 |
| | Supersedes: Policy: Date: | Page 1 Of 2 |
| | Responsible Authority: Director of Information Technology | |
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I. Purpose of the policy/Policy statement

IT will install, maintain, and repair all supported products obtained for the information technology at the College

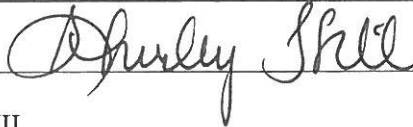
II. Applicability/Scope

This policy applies to all members of the College: employees and students

III. Process for Implementing Procedure

| Responsibility | Action | Timeline |
|----------------|---|----------|
| Users | Are prohibited from reproducing or replicating support products. | On-going |
| IT Staff | Will install, maintain, and repair all supported products obtained for information technology at the College | On-going |
| IT Staff | Will configure software to run on the network for purposes of research and instruction as requested through HELPDESK. The use of such product will be governed by product license | On-going |

IV. Related policies/References for more information

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| Authorizing Official: <u></u> | Authorization Date: <u>10/10/11</u> |
| Title: <u>Director of Title III</u> | |