

THE  
**LeMoyne-Owen**  
 COLLEGE

LEADERSHIP. OPPORTUNITY. CHANGE.

<b>SUBJECT:</b>  <b>Technology Resources and Copyright Policy</b>	<b>Effective Date:</b>	<b>Policy Number:</b>
	July 1, 2011	05-1-010
	<b>Supersedes:</b>	<b>Page 1 Of 2</b>
	Policy:  Date:	
<b>Responsible Authority:</b> Director of Information Technology		

**I. Purpose of the policy/Policy statement**

It is the policy of the College to respect the copyright protection given to software owners by federal law. The policy applies equally to all software for microcomputers, minicomputers, servers, or any other devices. It also applies to software documentation.

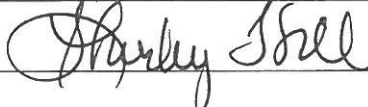
**II. Applicability/Scope**

This policy applies to all members of the College: employees and students

### III. Process for Implementing Procedure

<b>Responsibility</b>	<b>Action</b>	<b>Timeline</b>
Users	May not use unauthorized copies of software on College-owned computers or on personal computers housed in College facilities.	On-going
Users	May not copy or reproduce any licensed software on College computing equipment, except as expressly permitted by software license	On-going
IT Staff	Any software purchased for College use must be approved and installed by IT staff	On-going

### IV. Related policies/References for more information

Authorizing Official: <u></u>	Authorization Date: <u>10/10/11</u>
Title: <u>Director of Title III</u>	