

SUBJECT: Off-Campus Referrals	Effective Date: July 1, 2011	Policy Number: 08-1-013
	Supersedes: Policy: Date:	Page 1 Of 2
	Responsible Authority: Dean of Students	

I. Purpose and statement of operational policy underlying the procedure.

The Counseling Center utilizes the Off-Campus Referral Policy when a member of the LeMoyne-Owen College Counseling Center determines that a student is in need of counseling, mental health or any type of assistance not available on campus. The LeMoyne-Owen College Counseling Center member matches the student's needs with most appropriate off-campus resource(s).

II. Applicability/Scope

This policy applies to all students at LeMoyne-Owen College.

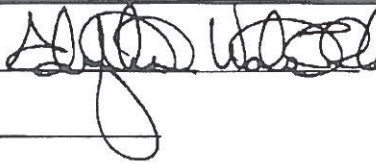
III. Process for Implementing Procedure

*See the 2011-2012 LeMoyne-Owen College Counseling Center Policy and Procedures Manual*Section VII (Pages 8-11)*

Director of Counseling	Review & Revise	Beginning of each academic year

IV. Related policies/References for more information

For additional information see the LeMoyne-Owen College Counseling Center Policies and Procedures Manual.

Authorizing Official: <u>Edythe Cobb</u> 	Authorization Date: <u>10-6-11</u>
Title: <u>Dean of Students</u>	